

Iowa Annual Conference Administrative Agencies

Council on Finance and Administration 15-21 members

Expertise desired: Persons with financial interests and skills, seeing finances as a part of ministry

Regular meeting schedule: Thursdays, four to five times a year and one night during Annual Conference.

Board of Trustees 12 members

Manage and administer the physical assets of the Annual Conference and insure proper insurance coverage for the assets and activities of the Annual Conference.

Expertise desired: Business, Real Estate, Insurance

Regular meeting schedule: Bimonthly (Jan, Mar, May, July, Sept, Nov), generally the 2nd Friday of the month, 10:00-3:00; as needed by phone or e-mail

Board of Pensions not more than 24 members

Providing local churches, the Conference and related agencies with a health/pension benefit package; by keeping the benefit package uniform across the connection we also enhance and enable the itinerant system of ministry.

Expertise desired: Members regularly analyze financial reports, make decisions concerning benefit plans, make decisions concerning service records, and envision and enable a wellness program for our plan participants. The Board needs some persons with expertise/experience in the areas of health insurance and investments.

Regular meeting schedule: Usually the 4th Thursday, in Feb, May, & Aug; 2nd Thurs. in Nov.

Commission on Archives and History 10 members

Maintaining and overseeing the Iowa UM Archives

Expertise desired: An interest in historical work and study

Regular meeting schedule: Thursdays or Fridays (August, October, January)

Commission on Equitable Compensation 10 members

Evaluate and recommend salary compensation for churches that cannot pay minimum wage.

Expertise desired: Understanding of salary requirements of Conference

Regular meeting schedule: Tuesdays Feb or March & Sept; other meetings via conference phone call, typically at 10:00 a.m.

Annual Conference Session Planning Committee 10 members plus consultants

Plan and coordinate the Annual Conference session with membership representing each district

Regular meeting schedule: Four meetings per year: Jan, April, June or July, Sept or Oct, alternating between weekdays and Saturdays.

Annual Conference Human Resources Committee 12 members plus consultants

Deal with staffing, salary, benefits, and personnel policies for all Conference staff; representation from each district and advocacy commissions

Expertise desired: Human Resources experience

Regular meeting schedule: Quarterly, usually on a Saturday

Committee on the Episcopacy 15 members

Support the bishop in the oversight of the spiritual and temporal affairs of the Church;

Expertise desired: Persons in touch with needs of Annual Conference. Wide range of ages needed.

Regular meeting schedule: Four times/year: June/July, Sept/Oct, Jan/Feb, April/May – Saturday face-to-face or phone; (sometimes weekday phone meetings)

Committee on Pastoral Care and Counseling 8 members

Oversight of the Office of Pastoral Care and Counseling, functioning somewhat like an SPRC. Makes decisions on building lease, office space, etc.

Expertise desired:

Regular meeting schedule: Saturdays in October and January; March if needed

Conference Nominations Coordinating Committee 14-15 members, including representatives
Coordinate and resource the work of District nominating committees for Annual Conference boards and agencies.

Expertise desired: Persons who know the leadership potential within their District; nominating committee members should be leaders in their own district who know people across the district.

Regular meeting schedule: Face-to face meeting in the fall and during Annual Conference; primary responsibility is at the district level. Members are Annual Conference members

Conference Resolutions Committee 9 members

Receive resolutions submitted to the Annual Conference, review and study each resolution, and submit the resolutions in proper form to the editor of the *Pre-Conference Manual*...

Expertise desired: Members should have a working knowledge of the Social Principles and the United Methodist Discipline, or a desire to learn about those documents; a willingness to read resolutions that come before the committee; a willingness to meet at least twice a year to discuss resolutions.

Regular meeting schedule: Early January and as needed; members are also members of Annual Conference

Committee on Rules of Order 9 members

Revise the Conference Rules of Order with appropriate word usage, (ie: gender sensitivity, inclusiveness, etc.), careful phrasing, good grammar, and clarity. Rules of Order changes, clarification or new items are accepted from individuals, groups, agencies, task forces, local churches, etc. These are reviewed and included for Legislative Committee and Annual Conference actions.

Expertise desired: knowledge of the Rules of Order and a willingness to be a part of this necessary process. Members are expected to attend Annual Conference as their service may be called upon during the Conference session.

Regular meeting schedule: One meeting per year, in March. Other meetings as needed, often on conference phone call.

For more detailed descriptions, please feel free to email
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